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| CCSR_Shared:ABC's of CCSR:Communication Files:Institute Logos:Center Logos:Center for Applied Research and Evaluation:CARE_2C:print:care_2c_print.pdf | **OFFICE LOCATION** |  238 N Mead, Wichita, KS 67202  **PHONE** | 316.978.3843  **TOLL FREE IN KS** | 1.800.445.0116  **FAX** | 316.978.3593  **WEBSITE** | <http://communityengagementinstitute.org>  **TWITTER** | [twitter.com/wsuEngagement](https://twitter.com/wsuEngagement) |

**Purpose of the Evaluation:** The Center for Applied Research and Evaluation (CARE) at Wichita State University’s Community Engagement Institute (CEI) is working with the Kansas Children’s Cabinet and Trust Fund (KCCTF). The goal is to find out how children and families are doing in programs being paid for by the KCCTF. The research will look at children ages 0-5 years old and their development. The research will help funders decide what helps to make children ready for school.

**Participant Selection:** You have been asked to help with this research because you are a parent who has a child in a program paid for by the KCCTF.

**Explanation of Procedures:** Your child or your family may be asked information. These tools include:

**(INSERT ONLY MEASURES THAT WILL BE COLLECTED BY THE PROGRAM HERE!)**

**Discomfort/Risks:** The tools ask questions about you or your child. Completing these tools and/or the information you learn from them may make you feel uncomfortable. You can skip over questions you don’t want to answer or quit at any time.

**Benefits:** You will be helping with the research on KCCTF funded programs. The reason for this project is to show how well programs are helping children and their families all over Kansas. It is important to show that the programs improve children’s readiness for school over time. This can only be done by getting information from children and families in these programs across different points in time.

**Confidentiality:** Information from your forms will be entered into an electronic database. The electronic database is safe, secure and password protected. You will be asked to put your name and your child’s name on the forms. This information will allow for the assignment of a unique study number to you by your program. This is to protect your confidentiality. The names and study numbers assigned will not be shared with anyone other than the grant or program you are participating with, but it will be stored in the secure data system created for the KCCTF. Your anonymous data will be combined with data from other families for reporting purposes by the KCCTF and their contractors. Your name or your child’s name will never be shared with anyone outside of the secure data system.

**Refusal/Withdrawal:** You do not have to do any of the forms if you don’t want to. Your decision whether to help with this research will NOT affect your future relations with Wichita State University, CARE, the program(s) your child is in, or the KCCTF or their agents. You are free to skip any question or quit at any time. You have the same rights with all the forms.

**Contact:** If you have any questions about the research, you can contact Dr. Lynn Schrepferman of CARE by phone at 316-978-6772 or by email: lynn.schrepferman@wichita.edu. If you have questions pertaining to your rights as a research participant, you can contact the Office of Research and Technology Transfer at Wichita State University, Wichita, KS 67260-0007, telephone 316-978-3285.

Being a part of the evaluation of KCCTF funded programs depends on you signing this consent form for you and your child. By signing this you show that you have read this form and you have decided to participate.

You will be given a copy of this consent form to keep.

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Name of Participant (Parent/Caregiver) Date

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Signature of Participant (Parent/Caregiver) Date

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Name of Child Date

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Witness Signature Date